



Christ the King CES

329 Valleymede Drive, Richmond Hill, ON, L4B 2E1

Dear Parents/Guardians,

Welcome back to school! The staff missed the students dearly and we cannot wait to see everyone on the first day of school - Tuesday, September 8. Please note that you will be notified of your child's homeroom teacher the afternoon of Monday, September 7 via SchoolMessenger.

First day of School: Tuesday, September 8, 2026

First Day of School Procedures:

You will be notified through email as to who your child's classroom teacher is on Monday, September 7 (in the afternoon) via SchoolMessenger. Please note that morning supervision begins every morning at 8:15 a.m. We ask that you do not drop off your child(ren) prior to that time. Note: In order to encourage a positive back-to-school transition, we are asking parents to prepare their child in advance letting them know that they will be saying a goodbye at the edge of the schoolyard.

Entry Procedures:

- Students in FDK will be dropped off in the Kindergarten yard (exits 2 and 3) beginning at 8:15 a.m. Please ensure that you are dropping off your child at the gate and not entering the kindergarten pen.
- All students (Grade 1 to 8) are to make their way into the main school yard. Primary students enter the yard from the east side of the building, while junior and intermediate students enter the yard from the west side (closest to the community centre). Classroom teachers will greet your child(ren) in the schoolyard prior to entering the building at 8:30 a.m. They will be wearing **orange** vests.
- The front door is not to be used for entry until after 8:30 a.m.

Dismissal Procedures:

- Students and Educators in the Kindergarten program will begin their dismissal procedures at approximately 2:50 p.m.
- Parents of students in Kindergarten will pick up their children outside the pen area. The classroom teacher and DECE will facilitate the dismissal at that time.
- Parents/Guardians of Primary students are permitted to enter the school yard to receive their children from the classroom teacher.
- Please note that ALL bus students will receive instructions on the first day with regards to their end of the day procedures. Bus students will report to the gymnasium each day and wait until their bus arrives.

Important School Information

Additional Information:

- School Website: [CLICK HERE](#)

Lunch:

- If your child will be eating lunch at home, please provide a note to indicate such.
- Elementary students at school will eat lunch and snacks in their classrooms.
- Parents/guardians are allowed to drop off lunches/snacks during the school day - however, students are encouraged to bring their lunch with them or go home for lunch.
- Unfortunately, delivery services such as Uber Eats are not allowed.

Allergies:

- Please note that we are a peanut/tree nut safe school. Please do not send items that contain or may contain these allergens to school
- Please remind your child(ren) that there is no sharing of any food items whatsoever

Dress Code:

CTK students are required to adhere to a **standardized dress code**. Please note that parents will be notified should students not follow dress code protocol. The dress code is as follows:

- Navy blue pants, shorts or skirts
- White or navy blue top
- Any CTK spirit wear

Devices:

- Students will be encouraged to bring their own device (BYOD)/use their own devices in school.
- Please ensure that all devices are properly labelled and stored.
- If this applies to your child, a consent form will be sent home.

Important Forms:

The following forms will be sent home in the coming weeks:

- a) Emergency Forms
- b) Annual Student Information Release Form
- c) Annual Technology Consent Form
- d) Student Consent Form for Board Approved Technology
- e) Walking Excursion Form
- f) **Allergy/Medical Forms (Where Applicable)**

Pick-Up and Drop-Off:

The safety of our students, staff and visitors is our number one priority. In this regard, please ensure that you are adhering to the following:

- Please **do not enter the school bus loop and parking lot** during entry and dismissal times

→ Parents are asked to use the community centre (Ed Sackfield Arena) or neighbouring side streets for drop off and pick up.

→ Please ensure that you are following municipal road regulations at all times

Bus Students:

→ If your child takes the bus, please ensure that you are checking <http://net.schoolbuscity.com/> for up-to-date busing information including late buses.

Please ensure your child brings...

- Lunch and snacks for the whole day
- Cutlery in their lunch bag if your child requires it for their lunch/snack
- A refillable water bottle to be used at our water filling stations
- Indoor shoes labelled with your child's name
- Change of clothes
- A personal box of tissues

School Day Schedule:

Start Time	First Recess	Lunch	Afternoon Recess	Dismissal
8:30am	9:50 - 10:05	11:25 - 12:25	1:45-2:00	3:00pm

Reporting your child's Absence:

Very Important! Parents and Guardians are required to report student absences, late arrivals, or early departures using one of these three methods:

- Toll Free SchoolMessenger Phone Number 1-855-856-7862
- The SchoolMessenger website: go.schoolmessenger.ca
- The SchoolMessenger App from the Apple App Store or the Google Play Store

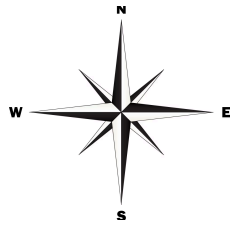
Thank you to all families for your continued support, patience and understanding as we plan for a safe return to school. If there is any additional pertinent information prior to the start of school, it will be communicated to all parents/guardians via SchoolMessenger.

Yours in Catholic Education,

C. D'Agostini, Principal

A. Pellegrino, Vice Principal

Here is a school map to help you find your class and exits.



Portable 4	Portable 5
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Portable 3	Portable 6
Portable 2	Portable 7
Portable 1	Portable 8